



## ABSTRACT GUIDELINES

### General Information

The Scientific Committee is now inviting abstract submissions for presentation at the Community Care Conference 2020.

We welcome original research articles, reports on specific evaluation or planning efforts, and reports on innovative policies or programmes that are relevant to the community care sector. Submissions should contain work that have not been previously published elsewhere. Abstracts must be submitted in English.

Authors must submit their abstracts electronically via <https://ccc2020.exordo.com>. During submission, authors must choose the formats (oral or poster) in which they would be willing to present or publish their abstracts. These choices cannot be changed after the review committee has reached its decision. Abstracts shall be selected on the basis of their relevance, originality, technical merit, and readability.

Registration is compulsory for all presenting authors to secure a place on the programme. Presenters will receive a discount either by registering before the early bird deadline or using the presenter discount code when the early bird discount deadline has passed. Presenters are expected to register for the conference by 30 November 2019.

Accepted abstracts will be published on the conference mobile application and in the conference book of proceedings

### Important Dates

- Call for abstract submission opens: 1 August 2019
- Abstract submission deadline: 30 September 2019
- Notification of outcome: By 1 November 2019
- Registration deadline for presenters: By 30 November 2019
- Community Care Conference 2020: 13 – 15 February 2020

Please note that the submission date is according to Singapore Standard Time (GMT+8).

## Instructions for Abstract Submission

Abstracts must be submitted electronically via the online submission system at <https://ccc2020.exordo.com>. Authors must create accounts to proceed with their submissions. To begin, select “Start New Submission” on your dashboard and read the submission guidelines.

**Step 1:** Indicate whether your abstract is primarily focused on:

Research or Programme Evaluation	Policy or Programme Dissemination
For abstracts that describe research findings or evaluation of pilot or existing programmes.	For abstracts that discuss or describe new policies or programmes.

**Step 2:** Select your preferred presentation format.

Oral	Poster
Oral presenters will have to prepare a PowerPoint presentation in a 16:9 format (widescreen). Presenters will have a maximum of 10 minutes to formally present their work. This is followed by 5 minutes of questions and answers.	Poster presenters are responsible for designing and printing their posters. Posters must be A0 in size and in portrait orientation. Presenters are expected to be at their posters during the poster viewing sessions to field questions from delegates and/ or judges.

**Step 3:** Enter the title and 300-word structured abstract.

Research or Programme Evaluation	Policy or Programme Dissemination
<ol style="list-style-type: none"><li><b>Background.</b> Explain the importance of the study question</li><li><b>Objectives.</b> State hypotheses, if applicable.</li><li><b>Methods.</b> Describe study design, setting, participants, intervention, and analytic approach.</li><li><b>Results.</b> State main outcome measures, report quantifiable outcomes with confidence intervals or P-values.</li><li><b>Conclusions.</b> Provide conclusions directly supported by the results. State implications for practice.</li></ol>	<ol style="list-style-type: none"><li><b>Context.</b> Describe the setting and circumstances that motivated policy or programme.</li><li><b>Programme or Policy Objectives.</b></li><li><b>Programme or Policy Description.</b> Describe programme or policy design, setting, stakeholders.</li><li><b>Observations.</b> Describe experience, challenges, and outcomes (if applicable).</li><li><b>Conclusions.</b> Provide conclusions about the programme or policy’s sustainability and transferability to other settings.</li></ol>

**Step 4:** Indicate if this is a student submission and enter the information for all contributing authors. Only one presenting author may be assigned to each abstract. Indicate the identity of the corresponding author if s/he is not also the presenting author.

Details required for each author
1) Title (Mr, Ms, Mrs, Dr, Prof)
2) First Name
3) Last Name
4) University/Company
5) Country
6) Email Address

**Step 5:** Provide a short 100-word academic biographical statement of the presenting author.

**Step 6:** Select at least one sub-theme that best reflects the content of your submission.

<p>Productive Ageing</p> <ul style="list-style-type: none"> <li>• Community Activation</li> <li>• Productive Longevity</li> <li>• Art in promoting social connectedness</li> </ul>	<p>Creating Environment for Ageing-in-Place</p> <ul style="list-style-type: none"> <li>• Built Environment</li> <li>• Digital Ecosystem</li> </ul>
<p>Relationships and Intimacy</p> <ul style="list-style-type: none"> <li>• Family Caregiving</li> <li>• Empowering and Supporting Caregivers</li> <li>• Loneliness / Isolation</li> <li>• Social Networks and Determinants of Health</li> <li>• Social Prescribing</li> </ul>	<p>Community Health</p> <ul style="list-style-type: none"> <li>• Community Health Strategic Direction</li> <li>• Models of Integrated Care</li> <li>• Care Assessment</li> <li>• Primary Care - Care of Complex Patients</li> <li>• Quality Improvement</li> <li>• Delaying and Reversing Frailty</li> <li>• Community Mental Health</li> <li>• Experiences in Community Hospitals</li> </ul>

## Step 7: Declarations by Author(s) and Publishing Permissions

### Declarations by Author(s)

1. This abstract contains original work which has not been published previously in a journal.
  - Yes
  - No
2. This abstract contains work which has been presented at another national or international professional or academic meeting.
  - Yes
  - No

If you answered 'yes' to the question above, please provide the following information:

1. Year of previous publication at a professional or academic meeting
2. Name of meeting
3. Explain the degree of overlap between the audience of that meeting and CCC2020

### Publishing Permissions

- By submitting an abstract to the Community Care Conference 2020 (CCC 2020), I give permission to CCC 2020 organising committee to publish the abstract, if accepted, in print or electronic form for non-commercial purposes. Accepted abstracts will be published on the conference mobile application and in the conference book of proceedings.